

**Step 1:**

Under “Payments”, select Public Recipient

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Onder “Payments”, kies “Public Recipient”.

The screenshot shows the FNB Payments interface. The 'Payments' tab is selected in the top navigation bar. Below it, there are links for 'Go Back: payments' and 'onceoff payments'. The 'Recipient Details' section is highlighted with a red arrow. It contains a 'Recipient Name' field, a 'Public Recipient' radio button (which is selected), and a 'Country' dropdown menu set to 'South Africa'. A search box for the recipient is also visible, with a 'Go' button. A warning message is present: 'No validation of the intended recipient account name against the recipient account number and branch code shall be done in respect of payments. Select from pre-defined list'. A red arrow points to the 'Public Recipient' radio button.

**Step 2:**

Under “Recipient”, type “NWU”

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By “Recipient”, tik in “NWU”

This screenshot is similar to the previous one, but the 'Recipient' search box now contains the text 'nwu'. A red arrow points to the search box. The 'Public Recipient' radio button remains selected. The 'Country' dropdown is still set to 'South Africa'. The warning message is still present. A red arrow also points to the 'Public Recipient' radio button.

**Step 3:**

At “Your results”, choose the account you want to pay into.

For each student number its own beneficiary.

NWU STUDENT for Class & Residence and Other fees

NWU VENDING for Meals

**Step 3:**

By “Your results”, kies die rekening wat u wil betaal;

Vir elke studentenommer 'n aparte begunstigde.

NWU STUDENT vir Klas- en Losiesgelde & Ander gelde

NWU VENDING vir Etegelde

**FNB** First National Bank

Accounts Transfers **Payments** Services My Profile

Go Back: [payments](#) • [onceoff payments](#)

**Recipient Details**

Recipient Name:

Public Recipient:  [Select from pre-defined list](#)

Country:  [Close](#)

Recipient:

Your results:

Account number:

Branch Code:

Bank:

Account type:

Own reference:

Recipient reference:

Amount:

**Step 4:**

At "Own reference" complete your own statement reference.

At "Recipient reference" complete only your **8-FIGURE UNIVERSITY NUMBER**. Complete amount and pay

**Step 4:**

By "Own reference" voltooi jou beskrywing vir jou bankstaat.

By "Recipient reference" voltooi slegs jou **8-SYFER-UNIVERSITEITNOMMER**.

Voltooi bedrag en betaal.

**FNB** First National Bank

Accounts Transfers **Payments** Services My Profile

Go Back: [payments](#) • [onceoff payments](#)

**Recipient Details**

Recipient Name:

Public Recipient:  [Select from pre-defined list](#)

Account number:

Branch Code:

Bank:

Account type:

Own reference:

Recipient reference:

Amount:

**Payment Notification**

To send a payment notification to a recipient or third party, complete the details below.

**Step 5: Proof of payment**

Fax proof to 087-230-3701 or e-mail to [nwu-bankdeposit@nwu.ac.za](mailto:nwu-bankdeposit@nwu.ac.za)

**Step 5: Bewys van betalings**

Faks bewys na 087-230-3701 of e-pos na [nwu-bankdeposit@nwu.ac.za](mailto:nwu-bankdeposit@nwu.ac.za)