



APPLICATION FORM 2

RESEARCH DATA GATEKEEPER COMMITTEE: REQUEST FROM EXTERNAL RESEARCHERS TO GATHER DATA INVOLVING NWU STAFF, STUDENTS, AND/OR SYSTEMS/DEPARTMENTS/LABORATORIES FOR THE FIRST TIME (PRIMARY RESEARCH)

The following completed application form and accompanying appendices must be submitted by e-mail to NWU-RDGC@nwu.ac.za.

NOTE:

- 1) Follow the NWU-RDGC Terms of Reference and accompanying Appendix A (Guidance document) for detailed description of the process.
- 2) See concept definition of *primary research* in Appendix A (Guidance document).

1. Researcher/student contact information

First name:		Last name:	
E-mail:		Phone number:	
Title of the study:			
REC approval number (final/conditional approval):		Name of institution:	

2. Supervisor/promoter (in the case of a student)

Title:			
First name:		Last name:	
E-mail:		Phone number:	

3. Co-supervisor/co-promoter/co-researcher details (if applicable)

Title:			
First name:		Last name:	
E-mail:		Phone number:	

(Note: Add the above-mentioned table if more co-supervisors/co-promoters/co-researchers)

4. Title of the intended research

5. The faculty/faculties (staff and/or students) or system/department/laboratory that the researcher or student wishes to approach to gather the primary research data

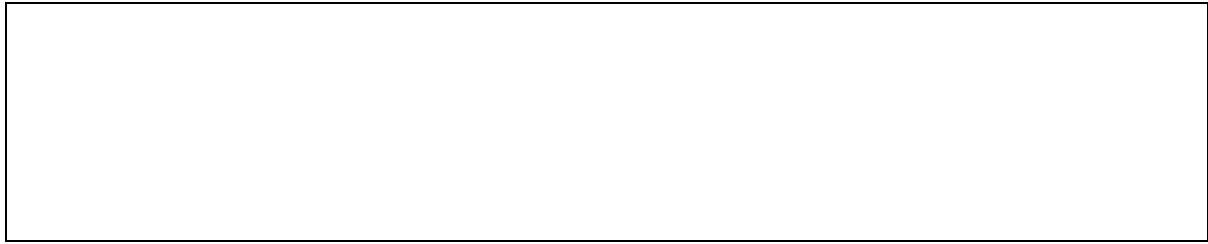
6. A full description of the nature of the data to be collected from the NWU staff, students, or system/department/laboratories

7. A motivation for why the NWU staff, students or system/department/laboratories must be used for this research

8. Stipulation of the research period (*Not to exceed one year*)

9. A thorough explanation on how the researcher during this research, will adhere to the Protection of Personal Information Act 4 of 2013 in the protection of the acquired NWU data

Note: Do not describe the Protection of Personal Information Act 4 of 2013 content but apply to your own research



10. Required attachments

- 10.1 The approved research protocol/proposal (Ensure that the proposal/protocol includes a full description of the research methodology with special reference to the way the researcher intends to gain entry and establish contact with the participants, obtain informed consent, conduct the data gathering, analyse the data and store the data).
- 10.2 Proof of final approval of the research project by a Scientific Committee (SC) if such a structure exists at your institution, and
- 10.3 Proof of final or conditional Research Ethics Committee (REC) approval (pending the RDGC's approval), by your institution. (**Important note:** The implication hereof is that the ethics-approval process should have been concluded before an application to the RDGC is made).
- 10.4 The approved informed consent form.
- 10.5 The approved interview schedule/questionnaire/instrument to be used for data gathering.
- 10.6 The approved advertisement to be used during recruitment.

Signature of applicant: _____

Date of application: _____