

## Purchases and Payments

### NEW CREDITOR FORM

CREDITOR INFORMATION			
Company Name			
VAT Number		Company Reg No	
Products and or Services to be provided			
Bank Name		Branch Code	
Account No		Account Type	Current <input type="checkbox"/> Savings <input type="checkbox"/>
Payment Method	EFT <input type="checkbox"/> Electronic Fund Transfer		
Confirmation of Banking details attached	Yes <input type="checkbox"/> No <input type="checkbox"/>	Letter from bank attached  Yes <input type="checkbox"/> No <input type="checkbox"/>	
Confirmation of VAT Registration Number	VAT Registration Certificate attached  Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/>		
Contact Person for Accounts	Email Address		

Credit Terms (30 days Statement/Invoice)	Trade Discount		
Physical Address		Postal Address	
Postal Code		Postal Code	
Telephone No			

**BBBEE INFORMATION**

BBBEE Contribution level	Level <input type="checkbox"/>
Certificate Attached	YES <input type="checkbox"/> NO <input type="checkbox"/>

Approved by Company		Date		Company Stamp
<b><u>PLEASE SIGN!!</u></b>				