**Q**NWU<sup>®</sup> Centre for Teaching and Learning

# **STLES PROCESS**

This infographic is intended to clarify the process of the Student Teaching and Learning Experience Survey (previously known as Lecturer Evaluations) for lecturers. Follow the steps below to ensure you receive feedback from your students and are not left without a report!

# **Register** your modules

STEP

STEP

02

You will receive an email with a registration link that you must complete to let us know which modules you are lecturing for the current semester.

If you did not receive the link, go to this link: <u>bit.ly/STLESRegistration</u>



## **Receive** your module links via email

You will receive each module link in a separate email.

If you did not receive your module links **three (3) days after** registering your modules, please contact <u>Robyn.Bunt@nwu.ac.za</u>.



### **Share** your links with your students



**STEP** 

04

It is your responsibility to share your links with your students. You can post it as an Announcement, add it as a link on your Lesson's page or add it as a Web content link - all on eFundi.





### Access your reports on Nextcloud

The reports will be uploaded to Nextcloud on a weekly basis. A report will only be generated once you have received at least one response from your students. This is done so that you can track your response rate. Contact Robyn Bunt if you cannot access Nextcloud.

The final reports will be uploaded after the closing date of the survey.