

## MEMO 03.2024

**To:**

- DVC: Teaching and Learning
- Director: Planning and Special Projects; Office of the DVC Teaching and Learning
- Executive Deans
- Deputy Deans: TL
- Executive Director: Student Life
- Executive Director: Corporate Relations and Marketing
- Registrar – Student Academic Lifecycle Administration
- Director: NWU Unit for Distance Learning
- Chief Director: Library and Information Service

**From: Prof WJ van Vollenhoven****Date: 18 March 2024****Re: Survey on student academic advising practices at NWU**

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Dear Colleague,

The Centre for Teaching and Learning (CTL) is the central point from where undergraduate student academic development and support is being offered to our students. However, advising students on academic matters also takes place within faculties (SALA curriculum advisers) as well as other student support departments (SCD, Career Centre, etc.).

As a participant in the UCDG Academic Advising National Collaborative Project, the NWU works towards the development of an institutionally informed framework for academic advising as informed and guided by the national advising definition to have a more standardised advising practice and approach.

To establish a baseline understanding of how advising on academic matters is conducted across the university, we would like to invite all relevant stakeholders to complete a short [survey](#) on student advising. Participants of this survey will be a target population of NWU staff working in an advising capacity.

By participating in this survey, stakeholders will contribute to shaping the future of academic advising at NWU. Sharing our experiences will contribute to the development of more effective and student-centred advising strategies. The findings from this survey will serve as a foundation for refining our academic advising processes, improving collaboration between departments, gaining role clarity where needed, and ultimately enhancing the support we provide to our students.

Please share this memo with those staff members in your faculty, directorate or department who engage with students regularly in an advising capacity. CTL Academic Advisers will also be sharing this link directly with colleagues and counterparts within NWU they work with regularly.

Link to complete the survey before 5 April 2024: <https://forms.office.com/r/KYyWVZmW2i>

If you have any questions, please contact Mrs Reinette Koekemoer.  
([Reinette.koekemoer@nwu.ac.za](mailto:Reinette.koekemoer@nwu.ac.za))



Prof WJ van Vollenhoven

Chief Director: Centre for Teaching and Learning