

Step 1:

Under “Add new beneficiary”, select “Link ABSA listed beneficiary (bill payment).”

Step 1:

Onder “Voeg nuwe begunstigde by” kies “Koppel begunstigde by ABSA gelys (rekeningbetaling)”.

The screenshot shows the ABSA Internetbankdiens interface. The user is logged in as Greg Roberts. The main heading is "Voeg nuwe begunstigde by: Stap 1 van 4". Under "Kies 'n begunstigetipe", there are three radio button options: "Definieer jou eie begunstigde deur", "Absa rekening, of die takkode in te sleutel, of die takkode te soek", and "Koppel begunstigde by Absa gelys (rekeningbetaling)". The third option is selected. Below it, there is an example: "Bv. Telkom, munisipaliteite en handelaars soos Edgars". To the right, there is a field for "Instellingbesonderhede" with the label "Sleutel die begunstigde-instelling in" and a text input field. Below the field are "Herstel" and "Volgende >" buttons. A red arrow points to the selected radio button option.

Step 2: At “Enter beneficiary institution” type in NWU and choose Next.

Step 2: By die veld “Sleutel die begunstigde-instelling in” vul in NWU en kies volgende

The screenshot shows the same ABSA Internetbankdiens interface. The user is still logged in as Greg Roberts. The main heading is "Voeg nuwe begunstigde by: Stap 1 van 4". Under "Kies 'n begunstigetipe", the "Koppel begunstigde by Absa gelys (rekeningbetaling)" option is selected. Below it, there is an example: "Bv. Telkom, munisipaliteite en handelaars soos Edgars". To the right, there is a field for "Instellingbesonderhede" with the label "Sleutel die begunstigde-instelling in" and a text input field containing "NWU". Below the field are "Herstel" and "Volgende >" buttons. A red arrow points to the "Instellingbesonderhede" field.

Step 3: The list of accounts are displayed. Choose the account you want to add and then “Next”. NWU STUDENT for Class & Residence and Other fees, NWU VENDING for Meals and NWU DIVERSE for all other payments.

Step 3: Die lys van ons rekeninge verskyn. Kies die rekening wat u wil koppel en dan “Volgende”. NWU STUDENT vir Klas-en losiesgelde, NWU VENDING vir etes en NWU DIVERSE vir enige ander inbetalings.

The screenshot shows the ABSA Internetbankdiens interface. The user is logged in as Jov verkose SurePhrase™. The main heading is "Voeg nuwe begunstigde by: Stap 1a van 4". Under "Kies 'n instelling van die lys", there is a "Soekriteria" section with "Instelling: nwu". Below that is a "Moontlike instellings" table with three rows. The first row is selected with a radio button. A red arrow points to the first row.

	Naam	Instellingkode	Instellingrekeningnummer
<input checked="" type="radio"/>	NWU DIVERSE ONTVANGSTE	0150130	670642313
<input type="radio"/>	NWU STUDENT	0150106	4070099350
<input type="radio"/>	NWU VENDING	0150107	4070100351

Step 4: Complete the following fields:

- "Enter your account number with the institution" This is your 8 figure student number!
This is the info which will display on our bank statement
- "Enter the account holder's name" This is the student's initials & surname
- "Enter description for your statement" This is your own bank statement description
- If all fields are completed correctly, choose "Next "
- NB** Each student must have his/her own beneficiary with their **own 8-figure university number** for each of the two accounts.
- Now you can make a payment

Stap 4: Voltooi die volgende velde:

- "Sleutel jou rekeningnommer by die instelling in" Dit is die 8-syfer studentenommer!
Hierdie is die info wat op ons bankstate sal verskyn
- "Sleutel die rekeninghouer se naam in" Dit is die student se voorletters & van
- "Sleutel beskrywing vir jou staat in" Dit is jou beskrywing vir jou eie bankstaat
- Indien alles reg voltooi is, kies " Volgende "
- NB** Elke student moet sy/haar eie begunstigde met hul unieke **8-syfer-universiteitnommer** hê vir elk van die twee rekenings.
- Nou kan u 'n betaling doen.

The screenshot shows the Absa Internet Banking interface in a Microsoft Internet Explorer browser. The address bar shows <https://ib.absa.co.za/ib/ib.jsp>. The page title is "Internetbankdiens". The user is logged in as "Greg Roberts, jy is aangeteken op Internetbankdiens".

The main content area is titled "Voeg nuwe begunstigde by: Stap 2 van 4". It contains the following sections:

- Stel die begunstigdebesonderhede in en klik op 'Volgende >' om voort te gaan**
- Instellingbesonderhede**
Instelling **HWU-STUDENT**
Begunstigdekode **0150106**
- Jou rekeningbesonderhede**
Sleutel jou rekeningnommer by die instelling in
- Sleutel die rekeninghouer se naam in
- Sleutel beskrywing vir jou staat in
Studiegeld van kind

At the bottom of the form, there are buttons for "< Terug", "Herstel", and "Volgende >".

A red box highlights the "Belangrike kennisgewings vir betalings:" section, which contains the following information:

- Afsnytye vir betaling word beheer deur Tussenbankverrekeningsreëls waarby alle SA banke hou.
- Om die afsnytye te besigtig klik hier
- Die rekeningnaam word geensins vir geldigheid ondersoek om te bevestig dat die rekeningnommer en die naam ooreenstem nie
- n Kredietoorplasing sal verwerk word volgens die rekeningnommer ingesleutel

The footer of the page includes: "Lid van die BARCLAYS Groep", "Kopiereg 2007 Absa. Alle regte voorbehou. Absa Bank Beperk, Registrasienommer 1986/004794/06", and "Internetbankdiens".

Step 5: Proof of payment

Fax proof to 087-230-3701 or e-mail to nwu-bankdeposit.ac.za

Stap 5: Bewys van betalings

Faks bewys na 087-230-3701 of e-pos na nwu-bankdeposit.ac.za