

APPLICATION FOR REFUND OF CREDIT BALANCE ON STUDENT ACCOUNT

Credit balances on student accounts can only be paid out against acceptable proof on the student's identity. Payment to any other person than the student can only be made on written authority of the student on the prescribed form available at the Student Accounts enquiries desk and against satisfactory proof of the identity of the student. The procedure is necessitated by relevant legislation and internal controls.

Initials and Surname : _____

Student number :

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Bursary : _____

Cellphone number : _____

BANKING DETAILS

Bank name : _____

Account holder : _____

Account number :

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Type Of Account : Cheque Savings Current **No Credit card payments**

Branch name : _____ Branch code:

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Amount requested : _____ Reason for claim: _____

AUTHORISATION (for payment to a third party)

I, the undersigned, _____ (full names & surname)

Identity number

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hereby authorise North-West University ("NWU") to pay over the available credit balance on my student account to _____
 (*Institution / initials and surname*)

I hereby indemnify the NWU and hold the NWU harmless against any claim(s), either in contract or in delict, or any other cause whatsoever, by any person in any capacity, which may arise from such payment. I declare that the banking details are correct and will not hold NWU responsible for any wrongful payments due to the details I have provided.

Signature of Student _____ Date requested _____

**No refunds will be done if all information is not provided!
 NWU will not be liable for any bank details provided incorrectly**

FOR OFFICE USE ONLY

EFT Levy charged : _____ SFFS Official : _____

Final Payment of : _____

Approved by : _____ Date processed : _____