



APPLICATION FOR REFUND OF CREDIT BALANCE ON STUDENT ACCOUNT

Credit balances on student accounts can only be paid out against acceptable proof on the student's identity. Payment to any other person than the student can only be made on written authority of the student on the prescribed form available at the enquiries desk and against satisfactory proof of the identity of the student. The procedure is necessitated by relevant legislation and internal controls.

Initials & Surname

Student Number

Bursary

Course

Contact number

Proof of ID

Attached or Verified

BANKING DETAILS

Amount

Amount in words

Account holder

Bank name

Branch name

Branch code

Account Type

Cheque Savings Current NO CREDIT CARDS

Account number

Banking Details

Attached or Verified

Reason for claim

AUTHORISATION (for payment to a third party)

I, the undersigned, _____ (full names & surname)

Identity number

hereby authorise North-West University ("NWU") to pay over the available credit balance on my student account to

(institution / initials and surname)

I hereby indemnify the NWU and hold the NWU harmless against any claim(s), either in contract or in delict, or any other cause whatsoever, by any person in any capacity, which may arise from such payment.

Signature of Student



Date

No transfers will be done if all information is not provided!
NWU will not be liable for any bank details provided incorrectly!

FOR OFFICE USE ONLY

Received by

VV last date used

VV transferred

Yes No

VV amount available

STUDENT ACCOUNTS & BURSARIES

Cheque Levy

SFFS Bursary Officer

SFFS Official

SFFS Fundi

SFFS Supervisor

SFFS Debt Collections

SFFS Financial Officer

Manager: SFFS

Amount of

approved for payment.