

Kerlick Workshops: Research Article Writing for Publication North-West University (Research Support)

“Writing for Research Publication” Kerlick Workshops (January–November 2024)

2024 KERLICK WORKSHOPS – FULL SCHEDULE [as at 24 January 2024] (Zoom OR in-person)

SUBJECT: PRESENTING AND PUBLISHING RESEARCH PAPERS IN PEER-REVIEWED JOURNALS OF CHOICE

[NB: Kerlick article-writing workshops focus on principles and practical skills for preparing and presenting research results for submission to the editor of a research journal.]

Researchers from all campuses are invited to apply to attend the workshops below, space permitting.

The 2024 scheduled workshops are designed for two distinct researcher groups:

- “Article-writing for publication” workshops for NWU researchers (Workshop A and Workshop B);
 - For researchers on the NWU staff;
 - For postdoctoral researchers at NWU.
 - “Supervisor training for student article-writing” workshops for NWU Supervisors* who are co-authoring with and training postgraduate students to prepare research publications from their M and D research projects. The workshops offer a systematic step-by-step activities- and checklist-supported approach:
 - For Experienced Supervisors (with experience in publishing research papers and supervision of postgraduate students) – 1-day ‘fast-track’ compressed programme;
 - For Emerging Supervisors (with limited publication and/or supervision experience) – 3-part programme that presents and guides stage-by-stage practical implementation of the approach across the 2024 academic year.
- * The Supervisor workshops are based on the systematic Kerlick step-by-step approach to planning and writing a research article. For those wishing to attend who are not familiar with this approach or who have not attended a previous Kerlick Workshop A, a “catch-up” half-day introduction is scheduled in advance of the Supervisor workshop programme.

Confirmation of each workshop depends on the level of interest from researchers and funds available.

Spaces are limited, so please apply early: bookings are processed on a ‘first come, first served’ basis. Where a workshop is over-subscribed, a waiting list will be available in case of cancellations. Where there is insufficient interest and a workshop is cancelled, signed-up researchers will be invited to participate at another time or supported in another way.

Individual participants’ bookings and registration will be confirmed once the workshop coordinator has received your application details, registration, and Advance Preparation as relevant, by the due dates set for each workshop. On their side, participants need to confirm that they are available to participate fully.

Workshop formats

- Each Workshop A (Introduction to Article Planning and Writing) is conducted via Zoom*.
- Workshop B (Article-writing Retreats) are held in person, in an in-person venue-based format.
- The Experienced Supervisor programme is held on line via Zoom.
- The Emerging Supervisor programme (in three parts) is planned in a blended form (in-person and online via Zoom).

* To participate via Zoom in any of the workshops, you will need WhatsApp (on your phone) as well as reliable internet Zoom connection that has good-quality audio and that (ideally) also allows for video interaction.

**For details and all enquiries, contact the NWU (Research Support) workshop coordinator:
Mrs Amanda Koto (email: amanda.koto@nwu.ac.za)**

Workshop schedules and updates are posted on the Research Support website and distributed through @NWU.

I. ARTICLE-WRITING FOR PUBLICATION – WORKSHOPS A & B (designed for NWU staff members and/or for Postdoctoral researchers)

- **Introductory Workshop A “Introduction, Conceptualization and Planning”:** full-group presentations and discussions on “Introduction to Research Article Writing: How to conceptualize and Plan a paper for Publication” (+ 1 individual consultation) for participants with research results ready to write up for publication.
- **Pre-publication Article-writing Workshop B (Retreat):** a fulltime in-person 3-day writing retreat (plus 1 individual consultation before the full-group Retreat begins) on “Preparing a Research Article and Making it Ready for Submission to an Accredited Research Journal of Choice”, with facilitated detailed revision of a completed draft article targeting the academic journal best suited to the research results being prepared for publication.

NOTES: (1) Advance preparation is required for each Workshop A and Workshop B (a 1-page summary and supplementary material in preparation for Workshop A; a completed draft article plus supporting material in preparation for Workshop B).

(2) Although these are standalone workshops, Workshop A is designed as a direct preparation for Workshop B.

The 2024 Article-writing Workshops A and B below are scheduled to take place between April and November. **Numbers are limited. Please apply (and confirm) early if you wish to attend.**

(i) DATES FOR 2024 article-writing workshops (to be confirmed, depending on interest)

2024 workshop dates	Workshop type/code	Notes & due dates (deadlines for bookings and submissions)
22–24+ April	Workshop A-1 “Introduction & Planning”	Online (via Zoom) Full-group presentations take place during the three consecutive mornings of 22–24 April, with scheduled 40-minute individual consultations during the working days that follow. <i>Due date for researchers’ Application & Confirmation of intention to attend:</i> 10:00 a.m., Monday 18 March <i>Due date for Registration & submission of Advance Preparation:</i> 10:00 a.m., Friday 5 April (The days available for consultation appointments will be confirmed, depending on numbers.)
(1 &) 3–5 July	Workshop B-1 “Article-writing Retreat”	In-person + one pre-retreat online individual consultation per participant The Retreat starts with individual scheduled online Zoom consultations during 1 July, followed by the fulltime in-person Retreat 3–5 July. <i>Due date for researchers’ Application & Confirmation of intention to attend:</i> 10:00 a.m., Friday 31 May <i>Due date for Registration & submission of Advance Preparation:</i> 10:00 a.m., Thursday 13 June
15–17+ July	Workshop A-2 “Introduction & Planning”	Online (via Zoom) Full-group presentations take place during the three consecutive mornings of 15–17 July, with scheduled 40-minute individual Zoom consultations during the working days that follow. <i>Due date for researchers’ Application & Confirmation of intention to attend:</i> 10:00 a.m., Monday 10 Jun <i>Due date for Registration & submission of Advance Preparation:</i> 10:00 a.m., Friday 28 June (The days available for consultation appointments will be confirmed, depending on numbers.)
(26 &) 28–30 August	Workshop B-2 “Article-writing Retreat”	In-person + one pre-retreat online individual consultation per participant The Retreat starts with individual scheduled online Zoom consultations during 26 August, followed by the fulltime in-person Retreat 28–30 July. <i>Due date for researchers’ Application & Confirmation of intention to attend:</i> 10:00 a.m., Friday 26 July <i>Due date for Registration & submission of Advance Preparation:</i> 10:00 a.m., Monday 12 August
(28 &) 30 October–1 November	Workshop B-3 “Article-writing Retreat”	In-person + one pre-retreat online individual consultation per participant The Retreat starts with individual scheduled online Zoom consultations during 28 October, followed by the fulltime in-person Retreat 30 October–1 November. <i>Due date for researchers’ Application & Confirmation of intention to attend:</i> 10:00a.m., Friday 20 September <i>Due date for Registration & submission of Advance Preparation:</i> 10:00 a.m., Friday 11 October
(11 &) 13–15 November	Workshop B-4 “Article-writing Retreat”	In-person + one pre-retreat online individual consultation per participant The Retreat starts with individual scheduled online Zoom consultations during 11 November, followed by the fulltime in-person Retreat 13–15 November. <i>Due date for researchers’ Application & Confirmation of intention to attend:</i> 10:00a.m., Wednesday 9 October <i>Due date for Registration & submission of Advance Preparation:</i> 10:00 a.m., Friday 25 October
(18 &) 19–21 November	Workshop B-5 “Article-writing Retreat” (provisional – to be confirmed)	PROVISIONAL: Provision has been made in the diary for a final 2024 Retreat, if previous Retreats have been over-subscribed, to accommodate researchers on waiting lists (if any). Deadlines for Applications and submission of Advance preparation to be determined/confirmed in due course.

II. SUPERVISOR PROGRAMMES – TRAINING POSTGRADUATE STUDENTS TO PREPARE RESEARCH ARTICLES FOR PUBLICATION

(designed (i) for Experienced Researcher/Supervisors; (ii) for Emerging Supervisors)

“Supervisor training for Student Article-writing” (see notes on p. 4)

This programme builds on the Kerlick step-by-step approach to planning and writing a research article.

A ‘catch-up’ half-day introduction is provided in advance for participants who are not familiar with the Kerlick approach.

- **‘Fast-track’ 1-day Supervisor Workshop (for experienced researcher/supervisors):** full-group presentations and discussions offer Supervisors training to guide postgraduate student article-writing (in groups or as individuals). The workshop outlines a systematic Kerlick step-by-step checklist-supported method for co-authoring with and guiding postgraduate master’s and doctoral students who are preparing article publications as they conduct their research. (The Zoom workshop is held on two consecutive mornings; the ‘catch-up’ is scheduled for the afternoon before the workshop.)
- **Three-part Supervisor Workshop Programme across 2024 (for emerging supervisors with limited experience of supervision/publication):** this programme guides early-career or emerging supervisors through an academic year of research supervision during which they train their postgraduate student(s) to prepare and write articles for publication from their research projects. Part 1 (in person, with video link) introduces a step-by-step checklist-supported approach to student article-writing supervision, with a focus on the initial stage of a student project (proposal, data collection/analysis, and conceptualizing an article); Part 2 (via Zoom) covers the student’s ‘planning for article publication’ stage; Part 3 (in-person, with video link) covers the student’s ‘write-up for journal submission’ stage. (The ‘catch-up’ for those unfamiliar with the Kerlick approach takes place at the start of Part 1.)

2024 workshop dates	Workshop type/code	Notes & due dates (deadlines for bookings and submissions)
(i) For Experienced Researcher/Supervisors (designed for those who have more than 3 or 4 years of postgraduate supervision experience and 4 or more research publications)		
(3 &) 4–5 June	Workshop SP-Exp1 “Supervisor Training for Postgraduate- student Article-writing”	Online (via Zoom) The workshop ‘catch-up’ on 3 June (afternoon) is provided for participants who have not attended a Kerlick Workshop A and who are unfamiliar with the Kerlick step-by-step approach to planning and writing research articles. All Supervisor participants then attend two full-group mornings of online training on 4–5 June via Zoom (followed by an optional online Zoom individual consultation, if requested). <i>Due date for Experienced Supervisor Applications to attend:</i> 10:00 a.m., Thursday 25 April <i>Due date for Registration (& any information needed to customize the programme):</i> 10:00 a.m., Friday 17 May
(ii) For Emerging Supervisors (designed for those with the academic qualifications to supervise postgraduates but limited supervision and/or publication experience)		
18–19 March	Workshop SP-Emer1 “Supervisor Training for Student Article-writing: Part 1 (of 3) – Stage-by-stage guide to article-writing supervision (+ focus on initial proposal, data gathering/analysis, and conceptualizing an article stage)”	In-person workshop (in a Potchefstroom venue + video link) + 1 individual consultation The workshop starts on 18 March (Day 1, morning) for participants who have never attended a Kerlick Workshop A and are unfamiliar with the Kerlick step-by-step approach to research article-writing. Then the full group (all participants) attend the rest of Day 1 and all of Day 2 (to the end of 19 March). One individual consultation is scheduled per participant (in person or online via Zoom after the full group workshop, depending on numbers.) <i>Due date for Emerging Supervisor Expressions of Interest and submission of Application Forms to attend the full 3-part Programme:</i> 10:00 a.m., Wednesday 21 February <i>Due date for NWU Registration (in full for Parts 1, 2, and 3 of the Programme) for confirmation of booking:</i> 10:00 a.m., Friday 8 March
24–26 June	Workshop SP-Emer2 “Supervisor Training for Student Article-writing: Part 2 (of 3) – Planning the article and starting to write”	Online full-group workshop via Zoom + 1 individual consultation All Supervisor participants attend Part 2 of the training, held online each full morning on 24–26 June. One individual consultation is scheduled per participant. <i>Due date for Emerging Supervisor submission of Advance Preparation/Information:</i> 10:00 a.m., Friday 7 June
9–10 September	Workshop SP-Emer3 “Supervisor Training for Postgraduate- student Article-writing: Part 3 – Writing the article: component by component”	In-person workshop (in a Potchefstroom venue + video link) + 1 individual consultation All Supervisor participants attend Part 3 of the training on 28–30 August. <i>Due date for Emerging Supervisor submission of Advance Preparation/Information:</i> 10:00 a.m., Thursday 22 August

NOTES

Please apply (and confirm) early if you wish to attend.

Space for the 2024 Programmes is limited.

Emerging Supervisors who wish to take part need to complete and submit the relevant Application Form to the Research Support Office by due date, then register for the entire three-part Programme and confirm that they are available and committed to participate in full. Application Forms are available on request from the Workshop Coordinator.

Experienced Supervisors who wish to take part should obtain an Application Form from the Workshop Coordinator (Mrs Koto), submit it by the due date, then register for the workshop.

For details and all enquiries, contact the NWU (Research Support) Workshop Coordinator:

Mrs Amanda Koto (email: amanda.koto@nwu.ac.za)

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