



Private Bag X1290, Potchefstroom
 South Africa 2520

Tel: 018 299-4900
 Fax: 018 299-4910
 Web: <http://www.nwu.ac.za>

Buyer: _____

Date: _____

Purchase of a workstation from the NWU

Hereby I _____

the undersigned, the _____ (i.e. Department head/IT advisor) of the buyer, declare that the following equipment has been paid for in full and that it is now the property of the buyer. The equipment may be removed from the University premises. This equipment was sold, as is, and the University takes no responsibility for the working condition of it.

| Description | Serial number |
|----------------------------------------------------------------------|---------------------------|
| i.e. 1 x Hp7300 system unit; 1 x 17" screen; 1 x keyboard; 1 x mouse | (at least of system unit) |
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 Receipt Number

 Signature: Department Head / IT advisor

Original details: Chandré Anne Botha(10088458) P:\elize\2012 IT Web Information and Docs\Boeta Heraanwending van PC en Laptop\Letter for re-use and retirement.docm
 5 September 2013