

The Teams migration can be explained as similar moving from a current- to a new house as pictured below:

STAFF365.MSFED.NWU.AC.ZA



STAFF365.MSFED.NWU.AC.ZA



Principles

- Standard Naming Conventions
- Guidelines to use Teams effectively

NWU.AC.ZA

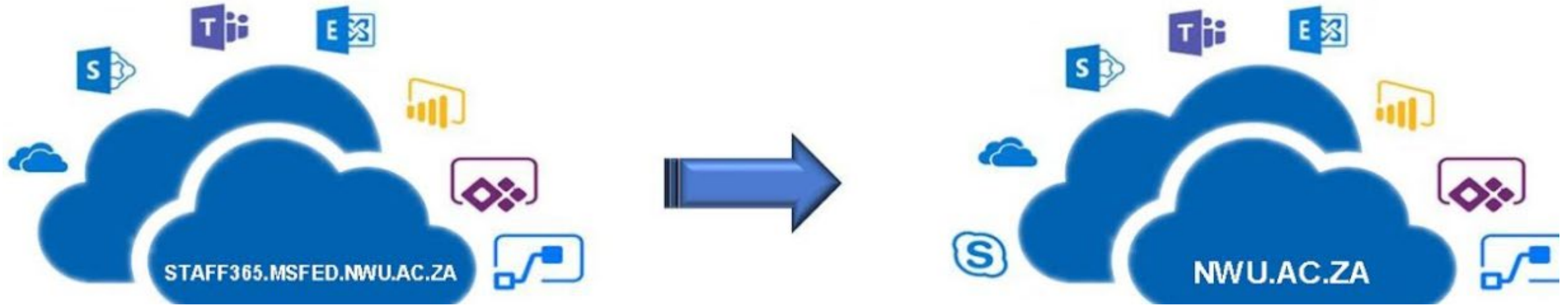


**Migrate to NWU.AC.ZA
DECEMBER 2022**

Usually, **before** the moving day, one will clean out all unwanted goods and furniture and only move those “things” that are wanted, have value and fit in the new house. We are following a similar process. The only difference is that we clean and arrange our house in the current environment and at year end it will be migrated. This will ensure a “clean” environment to use from 2023.

Objective

The staff365.MSFed environment will be migrated to a new Microsoft environment to use nwu.ac.za in order to keep email addresses the same as before.



Benefits:

- Only one integrated, centralised environment will be available
- Ease of access as staff members can use their NWU email addresses to access all M365 applications and services
- Easier to manage an integrated environment

Useful Information:

- Standard Naming Conventions
- Guidelines to clean Teams environment
- Guidelines to use Teams effectively
- Proces for Team Creations