**EXPRESSION OF INTEREST:**

***Closing Date: 13 July 2020 at 12:00am***

***Email all applications to*** [***ashaal.roopchan@tia.org.za***](mailto:ashaal.roopchan@tia.org.za)

*The Expression of Interest captures the applicants proposed innovative solution / technology for the smallholder essential oils value-chain, defined problem statement and team that will develop the innovative solution. This is an introductory template between TIA and the applicant and it's used to give TIA an idea and understanding of the proposed innovative solution / technology. Only completed EOI that meet the assessment criteria will be invited to submit a full funding application. This is a pre-requisite for submitting the full funding application. N.B; no full funding application will be accepted without first submitting the EOI*

1. **INFORMATION ON APPLICANT(S)**

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| **Project Name** | |  |
| **Name of Applicant / Entity** | |  |
| **Location** | **Street Address** |  |
| **City / Town** |  |
| **Municipality** |  |
| **Province** |  |
| **Contact Details** | **Name of Person** |  |
| **Position** |  |
| **Tel / Cell No.** |  |
| **Email** |  |
| **Official registration number of applicant**  *(complete whichever is applicable)* | **ID Number** |  |
| **CSD Number** |  |
| **CIPC Number** |  |
| **VAT Number** |  |

1. **INFORMATION ON INNOVATIVE SOLUTION / TECHNOLOGY**

*Please provide concise responses to each of the questions below.*

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| * 1. **What problem/opportunity does the innovative solution or technology aim to solve/exploit within the smallholder essential oils value-chain?** |
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| * 1. **Describe your proposed innovative solution or technology and how it will address the problem/opportunity stated above** |
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| * 1. **Describe at what stage of development is the innovative solution or technology (*as defined in*** [***Path to Commercialisation guideline document of the DTI***](https://www.thedti.gov.za/financial_assistance/Commercialisation.pdf)***)?*** |
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| * 1. **Explain what further innovation is required to develop your innovative solution or technology in order to market it to potential clients?** |
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1. **INTELLECTUAL PROPERTY**

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| * 1. **Is the solution or technology new or novel? Please elaborate…** | | |
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| * 1. **Describe all existing IP relevant to this solution/technology, indicate ownership of the IP and any relevant information on registration of the IP** | | |
| **Description** | **Ownership** | **Registration** |
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1. **COMMERCIAL**

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| * 1. **Describe and list who the intended customers and/or end-user of your innovative product / service will be.** |
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| * 1. **Why will customers pay for your innovative product / service when compared to the existing product / service?** |
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| * 1. **Describe where the innovative solution fits in the smallholder essential oils value-chain, how you will produce and distribute the product/service to the end users and what existing industry players you will leverage along the value chain.** |
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| * 1. **Describe the potential social and/or economic value of the solution / technology on smallholder essential oils producers and/or value-chain** |
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1. **PROJECT PLAN & BUDGET**

*The proposed project plan must clearly demonstrate and reflect how the applicant(s) intends to develop their innovation solution / technology over the project timeframe. The project plan should separate into logical development phases (as guided by the DTI Path to Commercialisation Guidelines) with clear and logical activities, the expected timeframe and deliverable/output for each phase.*

*For each development phase, please provide an itemised list of resources required (e.g. professional expertise, labour, equipment, capital, facilities, materials, travel, S&T, etc.) and the associated total costs (inclusive of VAT) for these resources. Please also identify the source of funds that will pay for these resources, i.e. whether it will be from the funds provided by TIA or whether it will be from other available funds (please state source and whether the funds have been secured). Please also list resources that will be provided as in-kind during the project, i.e. resources provided free of charge. Examples of in-kind costs include:*

* *Professional expertise/services (e.g. engineers, legal services, architects, university experts, etc.) provided but not charged to the project;*
* *Free use of assets / facilities (e.g. equipment, buildings, vehicles) by the project.*
* *Donations of materials, services, stationary, etc. to the project*

*Please note that one of the assessment criteria is the extent of co-funding for the project, i.e. the access to and availability of additional funding and resources by the applicant to develop the innovative solution / technology.*

*Project Plan Template for completion*

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| **Phase** | **Activities**  *(list the key activities to be undertaken in each phase of development)* | **Duration**  *(state the expected duration of each activity)* | **Output**  *(List the output(s) verifying that development phase and/or activities have been successfully completed)* | **Resources****Required**  *(List the key resources required to undertake the activities in each phase)* | **Cost / Budget**  *(List the expected cost of each required source)* | **Funding Source(s)**  *(I.e. TIA, other funds, in-kind contribution, etc.)* |
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1. **PROJECT TEAM**

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| * 1. **List the core team members, their area of expertise and role in the project** | | | | | | | |
| **Name of Team Member** | **Gender (M/F)** | **Race** | **Disabled**  **(Y/N)** | **Youth (<35yrs)**  **(Y/N)** | **Institution / Affiliation** | **Area of Expertise** | **Role in Project** |
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| * 1. **What skills / expertise are you missing on the team and how will you fill the gaps** | | | | | | | |
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1. **DECLARATION**

I declare that:

* I am duly authorised by the organisation or Consortium, as applicable, named in this application to complete this form and to sign and submit this declaration, and in doing so the organisation or Consortium, as applicable, is bound by this declaration.
* The organisation or Consortium has familiarised itself with the Intellectual Property Rights from Publicly Financed Research and Development Act, 2008 (Act 51 of 2008) and understands the implication of this Act on intellectual property derived from projects funded by TIA.
* I am aware that there may be further information required by TIA in respect of this application, and that my failure to provide requested information timeously may lead to a rejection of this application.
* I authorise TIA to utilise external experts and advisers as part of the application evaluation process, under suitable non-disclosure agreements, as TIA deems appropriate.
* I will submit a detailed funding application form to TIA within the stipulated timeframe of receiving feedback letter requesting me to do so. TIA has the right not to accept my application if submitted after the given submission period.
* I am aware that there may be further information required by TIA in respect of this statement of interest. Failure to submit additional information as requested by TIA in this regard may result in my expression of interest not being considered for funding.
* The information contained in this statement of interest is to the best of my knowledge true, accurate and complete. TIA reserves the right to not consider this expression of interest if the information is found to be false, and where instances of fraud are detected.

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| **Full Name** |  | **RSA ID No:** |
|  |  |  |
| **Signature** |  | **Date** |